



ASUG Health and Safety Code of Conduct

Current as of 9/28/2021

The health, safety, and well-being of our attendees, sponsors, speakers, and staff attending the SAP for Utilities conference is our top priority. We are working diligently with our host venue, the Manchester Grand Hyatt San Diego, our partners, and our vendors to ensure that necessary safety measures are in place moving forward. We are committed to creating a safe and healthy environment for all our attendees, exhibitors, and team members.

As national and regional COVID-19 regulations and recommendations continue to evolve with the changing international environment, so do the rules and regulations relating to participation in our events. Therefore, please always check these regularly updated resources below for the very latest information.

- [Centers for Disease Control \(CDC\)](#)
- [World Health Organization \(WHO\)](#)
- [California Department of Public Health](#)
- [The City of San Diego](#)
- [Manchester Grand Hyatt San Diego](#)
- [Hyatt's Global Care & Cleanliness Commitment](#)

CURRENTLY, ATTENDANCE AT THE SAP FOR UTILITIES CONFERENCE REQUIRES FACE MASKS TO BE WORN INDOORS, REGARDLESS OF YOUR VACCINATION STATUS.

This mandate is in line with the most recent Centers for Disease Control and Prevention guidelines relating to face-covering requirements.

During this conference, additional safety measures that will be taking place are:

- Disposable masks, alcohol wipes, and hand sanitizer will be available at registration.
- Session rooms and AV equipment will be disinfected after each session and common areas will be disinfected continually. The Manchester Grand Hyatt San Diego has achieved the GBAC STAR™ facility accreditation, which requires a stringent program for cleaning, disinfecting, and preventing infectious diseases.
- Food and beverages will be provided in individual packaging when possible (e.g., wrapped snacks and beverage stations with attendants).

Code of Conduct Compliance

ASUG is dedicated to providing a safe event experience for all participants involved including attendees, sponsors, vendors, staff, exhibitors, and anyone else present at the event.



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Given that the responsibility of a safe in-person event is equally shared among event organizers, event vendors, event sponsors, and event attendees, ASUG has developed the below code of conduct that all participants need to abide by.

EXPECTED BEHAVIOR

Before Leaving Home

- Follow relevant guidance provided by the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), and your local health authority.
- Adhere to government-issued travel restrictions and guidance issued by the region you will be traveling to and the region you are traveling from.
- Evaluate your own health and that of people you are in close contact with; contact the meeting/event organizers if you have concerns.
- Stay home if you feel sick.
- Add the event organizer's contact information, which is listed at the end of this document, to your phone's address book.

On Site During the Event

- Following current guidelines issued by the [Centers for Disease Control \(CDC\)](#) and [World Health Organization \(WHO\)](#), everyone is expected to wear a mask while attending this event to protect yourself and others.
- Also, follow local health authority guidelines for everyday actions to help prevent the spread of respiratory viruses, including:
 - Washing hands often with soap and water for at least 20 seconds, or using an alcohol-based sanitizer with at least 60% alcohol.
 - Avoiding touching eyes, nose, and mouth with unwashed hands.
 - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
- Stay in your room and contact ASUG for further instructions if you wake up feeling unwell during the event. Contact information can be found at the end of this document.



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Post-Event

Based on current contact-tracing advice from many health authorities, if you test positive for COVID-19 up to 14 days after returning home, please contact ASUG immediately. Contact information can be found at the end of this document.

CONSEQUENCES OF UNACCEPTABLE BEHAVIOR

If a participant chooses not to follow the rules and regulations listed in this code of conduct, ASUG may take any action deemed appropriate depending on the circumstances, ranging from issuance of a warning to the offending individual, to expulsion from the event with no refund.

WITNESSING UNACCEPTABLE BEHAVIOR

If at any point you feel unsafe because another participant is not following the code of conduct, please contact an ASUG staff member located at the registration desk onsite.

CONTACT INFORMATION

To communicate with ASUG before, during, or after the event, please contact events@asug.com.